

# Christian Boss

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## SUMMARY OF QUALIFICATIONS

A graduate with dual degrees in art history and fine art. Recent art gallery manager/consultant and head of art installation for Pop International galleries including local deliveries and installations throughout New York city, where I utilized my previous knowledge in both fields to help sell works and transform the gallery space for high end exhibitions. Holding multiple key positions in selling/promoting and transforming the gallery space.

## SKILLS

- ♦ Commissioned artist with significant experience in graphic art ♦ Strong interpersonal skills
- ♦ Fully versed in Adobe Photoshop and Adobe Illustrator ♦ Forward thinking
- ♦ Proficient with MS Word, Excel, and PowerPoint, Publisher ♦ Effective communication skills
- ♦ Experience with AutoCad, InDesign, Art Logic, Art Base Software ♦ Organized and efficient in meeting deadlines
- ♦ Qualified in Air Table, Sales Force & Word Press & Website Designer

## WORK HISTORY

### Pop International Galleries—Lower East Side, NY

Gallery Manager | 01/20/20 to 01/11/26

- Assisted Gallery owner in selling, curating and installing exhibitions within the gallery space
- Assisted in packing shipping works including installation of works to a plethora of clients
- Lead in working on back-end materials, including working with Artsy and Artnet directly
- Lead in controlling and producing social media content for the company

### WallPlay LLC - Lower East Side, NY

Sales and Operations Associate | 08/28/18 to 04/01/19

- Assisted COO & CFO track sales, sale metrics, analyze report submission metrics. Utilized Sales Force to project, predict and analyze current state of sales
- Unique multi-faceted position between Operations and Sales, worked directly with the CEO, the Director of Operations ON CANAL, and the Sales Partner to assist with gallery operations, marketing, exhibit production, client management, sales, & social media management as point of contact for all artist, designers, commercial clients for install and deinstall and inspection of space before and after rental period
- The Sales and Operations Associate ON CANAL is the most accessible face of Wallplay and ON CANAL and the keeper of home base

### ON CANAL - Soho, NY

Sales and Operations Associate | 08/28/18 to 04/01/19

- Assisted CFO, CEO, sale partners including “Store Front” and “AppearHere” with client walk throughs of twenty-three property spaces
- Was point of contact for all artist, designers, commercial clients for install and deinstall and inspection of space before and after rental period
- Led & directly assisted with turning over the spaces, helped an assisted many artists during installations and deinstallations of exhibitions
- Assisted in managing and maintaining properties, all utility responsibilities, all exterior and interior repairs, constant maintenance and improvements
- Support Management of booking staff (security, AV, cleanup etc), Ensure vinyl branding and sales materials are always present

### Gallery 151- Midtown, NY

Gallery Manager | 02/18 to 08/28/18

- Supervised gallery, led and directed daily operations, personally led installations and deinstallation for multiple shows
- Head of all art shipments and off-site installations including installation of John Grande *Paradise City* within Newark Liberty International Airport
- Assisted Director of New Media in all sale processes, from submission, correspondence to shipping and tracked through AirTable

### Ierimonti Gallery- Lower East Side, NY

Director Assistant Intern | 09/07/17 to 12/22/17

- Assisted Director with preparation for Nebojsa Despotovic *Enemy Who Much be Loved* Exhibition
- Assisted Director with preparation for *Territory: Traces and Delimitations*, featuring artist Guido Guidi, Michael Heizer, Maya Lin, Richard Long, Robert Morris, Dennis Oppenheim, Hugo Bastidas, Alberto Buri, Mario Giacomelli

### Tyler Rollins Fine Art- Chelsea, NY

Director and Registrar Assistant Intern | 06/2017 to 09/2017

- Assisted Director and Registrar with preparation/install for Araya Rasdjarmrearnsook *Jaonua: The Nothingness & Sanook Dee Museum* Exhibition and Summer 2017 Group Show
- Gallery Manager placed me in position to lead removal of Araya Rasdjarmrearnsook 2017 exhibition from gallery space
- Utilized Photoshop to prepare Fact Sheets/Exhibition Guides for the Summer 2017 Group Show/ all of the 2017 Gallery Newsletters
- Created updated CV's for represented artists including: Tiffany Chung, Heri Dono, FX Harsono, Tracey Moffatt, Sopheap Pich, Manuel Ocampo, Jimmy Ong, Agus Suwage ■ Worked directly on updating and maintaining the company website through Word Press Website Design, Responsible for inventory checks/updates of all incoming and departing Artists Works

### Paul Kasmin Gallery- Chelsea, NY

Directors Assistant Intern | 06/2016 to 08/2016

- Assisted Director in all aspects of gallery management
- Prepared appraisals and managed installations, Catalogued paintings utilizing Microsoft Excel, Conducted research for the fall 2016 “Impasse Ronsin” Exhibition
- Created resumes for premier represented artists of the Paul Kasmin Gallery, Preformed updates to website ensuring inventory was current and organized

## EDUCATION

**Bachelor of Fine Arts:** Advance Design, 2016  
**Bachelor of Arts:** Art History, 2016  
**Minor:** Biology, 2016  
**Syracuse University** – Syracuse, NY